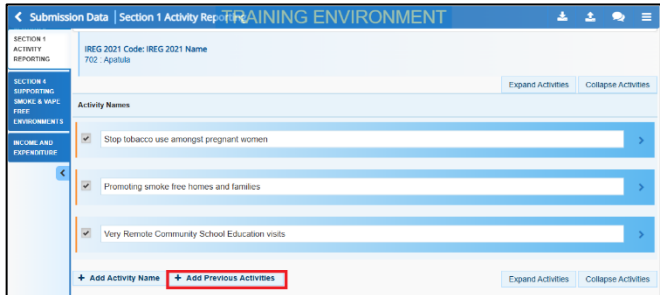




This guide details the enhancements that have been made to the TIS Performance Report (TIS PR) form in the Health Data Portal for *January 2026* reporting.

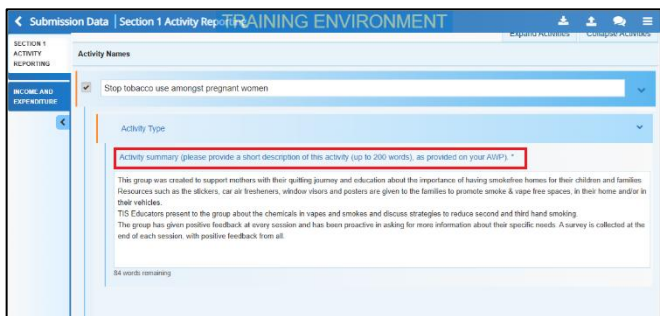
Section 1 Activity Reporting - Add Previous Activities button



When you create your TIS PR form in the Data Portal, it will automatically populate with the activities you entered in your 2025/26 TIS Activity Work Plan (AWP).

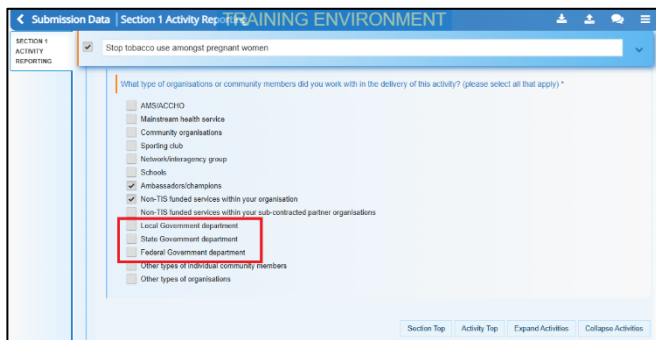
If you remove one of these activities from your TIS PR for some reason and then need to restore it, you can simply select the **Add Previous Activities** button (*highlighted above in red*) and the activity will be reinstated to the form.

Activity Type section - Activity Details field name change



The **Activity details..** field name has been changed to **Activity summary...** to help make it clear to users they are not expected to add all the details regarding their activity in this field, as there are opportunities to do this elsewhere in the form.

Partnerships section - organisation type list reorder



The three government options have been moved from the top of the "organisation type" list to near the bottom, just above the "other" options".

Activity Delivery section - Addition of the Flinders LGA

The **Flinders** LGA has been added to the **601: Tasmania** IREG to correct an oversight.

Activity Delivery section - Select All LGAs button



Some IREGs have many LGA's associated with them so, when one of those IREGs is selected in the **TIS Program Information** section, all the check boxes associated with this IREG will display in the **Activity Delivery** section of the activity.

If several of these LGAs have been reached by the activity and need to be selected, it can take quite some time to select each one manually. The **Select All LGAs** button has been added to make this process easier where needed.



Monitoring & Evaluation Outcomes section - Removal of *expected outcomes* options

Submission Data | Section 1 Activity Reporting | TRAINING ENVIRONMENT

SECTION 1 ACTIVITY REPORTING

Stop tobacco use amongst pregnant women

What outcomes do you expect to achieve as a result of this activity? The outcomes below are based on the aims you selected previously. If an aim has not been selected, it will not be shown.

As you indicated earlier that this activity is linked to Aim 1: Reduce uptake of smoking or recreational use of vapes, please fill in the following expected results.

- % of activity participants that would increase their knowledge about harms of tobacco and vape use: 30
- % of activity participants that would increase their knowledge of the benefits of not using tobacco or vapes: 40
- % of activity participants that would decrease their intention to use tobacco or vapes: 30
- % of activity participants that would achieve other usage outcomes: 0

In the **Monitoring & Evaluation Outcomes** section of your activity, the **Estimated** and **Unable to Estimate** options have been removed from the “*expected outcomes*” question, as the expectation is that users will always be able to estimate the expected outcomes for their activities.

Section 2 Cultural Basis - Addition of FTE text to fields

Submission Data | Section 2 Cultural Basis | TRAINING ENVIRONMENT

REPORTING CONTACT: Section 2 Cultural Basis

TIS PROGRAM INFORMATION: In this section you will need to answer a series of questions relating to cultural aspects of your Tackling Indigenous Smoking program.

SECTION 1 ACTIVITY REPORTING: IREG 2021 Code: IREG 2021 Name: 702 - Apalula

SECTION 2 CULTURAL BASIS: How many TIS funded positions (filled or currently vacant) does the TIS grant for this IREG cover, expressed in Full-Time Equivalency terms (FTE)? * [] FTE

SECTION 3 ENGAGING WITH PARTNERS: How many TIS funded positions across your IREG are currently filled, expressed in Full-Time Equivalency terms (FTE)? * [] FTE

SECTION 4 SUPPORTING SMOKE & VAPE FREE ENVIRONMENTS: How many of the TIS funded staff positions are currently filled by Aboriginal and/or Torres Strait Islander people, expressed in Full-Time Equivalency terms (FTE)? * [] FTE

INCOME AND EXPENDITURE: [] FTE

The text “FTE” has been added after each number field on this tab, just to make it clear that it is Full Time Equivalent (FTE) that is expected in these fields, not a headcount figure.

Working in the offline Word form

File Home Insert Draw Design Layout References Mailings Review View Help Table Design Table Layout

Protect

Yadu January 2026 TIS Performance Report

Indigenous Health - TIS PR

Organization: Yadu Health Aboriginal Corporation

Reporting Round Period: Trial Submission

Data Period: Trial Submission

Information on using this form:

To keep this file compatible with importing, the following are important:

- Avoid changing the filename.
- Do not remove the protection. Any change to the structure, addition of comments, or enabling of track-changes will render the file incompatible with the import function.

Reporting Contact

You can now remove protection in the offline Word version of your TIS PR form, so you and others working in the form can track any changes being made, and also add comments.

To do this, select the **Review** ribbon when working in the document and then select **Protect (if it displays) > Restrict Editing**.

Now, in the **Restrict Editing** pane, select **Stop Protection** and close the pane as needed.

You can now work in the Word document as normal, adding comments and tracking your changes as needed.

⚠ Any added comments or tracked changes in the offline Word version of your TIS PR will not display in the Data Portal version of the form once imported back into the Data Portal.