



# Registering for and Logging in to the Health Data Portal

## Quick Facts

To register for the Health Data Portal, you must first have set up your personal myGovID.



For more information on how to obtain your myGovID, see [Registering for myGovID](#).

## Register for the Data Portal

To register for the Data Portal:

1. Open the Data Portal through [Health Data Portal](#).

The Data Portal Home screen will display.

Welcome to the Health Data Portal

The Health Data Portal allows Health staff to easily publish reports for public consumption or exchange data and other files with authenticated individuals, businesses and other government agencies through a web site.

Please see the 'Health Data Portal Project' for more information.

[Log in](#)

[Register](#)

[View Public Data](#)

Health Statistics and Data Requests

Requesting Health Statistics and Data

Where Health and Aged Care data is not available publicly, the data can be requested, or for approved requestors, accessed directly.

The release and use of health statistics and data for approved health research is bound by privacy, confidentiality and secrecy provisions in relevant legislation.

More information about how to request data is available on the 'Requesting Health Statistics and Data' page.

Please see the 'Public Health and Aged Care Data' page for further information.

User Support

User guides and frequently asked questions have been provided in the links below.

[User Help](#)

[Frequently Asked Questions \(FAQs\)](#)

Indigenous Health specific information about the Health Data Portal, including Fact Sheets and links to the monthly e-newsletters, are available at the health Data Portal Webpage.

2. From the Data Portal Home screen, select



The Data Portal Registration screen will display.

Australian Government  
Department of Health

DATA PORTAL

Registration

1 Authentication

2 Confirm Details

3 Contact Information

4 Nominate / older and Terms & Conditions

5 Complete

\* Mandatory field

Authentication

To register for the Health Data Portal, you must have a valid myGovID.

Note: As of March 30 2020, you must use myGovID to access the Health Data Portal.

If you do not have a myGovID you will need to register for one at [Register for myGovID](#). Then, your Principal Authority must link your myGovID to your organisation using [Relationship Authorisation Manager \(RAM\)](#). Once this is done, you can then register for the Health Data Portal.

If you do have a myGovID and have been linked to your organisation through the RAM, please click Next to proceed.

[Cancel](#)

[Next](#)

This screen confirms you need to have a valid myGovID to be able to register for the Data Portal.

3. To continue registration, select



If you don't have a valid myGovID, select [Cancel](#) and follow the previous links to obtain one.

The Health Authentication Gateway screen will display.

Which credential would you like to use?

☐ Remember my selection

myGovID

Try myGovID, a new way to login.

myGovID is different to myGov. Using myGovID and Relationship Authorisation Manager (RAM) together is a simpler and more secure way to log in.

[Login with myGovID](#)

VANGUARD FAS

Federated Authentication Service enables a person's existing network login to be used as a single sign-on.

You will not need to re-enter a password when accessing government online services

[Login with VANGUARD FAS](#)

myGov

Authenticate using your existing myGov account.

A simple and secure way to access government online services.

[Login with myGov](#)

4. To continue, select



The myGovID screen will display.

Australian Government

myGovID

Get the myGovID app

Prove who you are and get a code to login with the myGovID app. Download the app now to get started.

Download on the App Store

What's next?

1. Download the app
2. Prove who you are
3. Come back and login

Already have the myGovID app?

Login with your myGovID email to continue.

myGovID email

[Login](#)

☐ Remember me

[Cancel](#)

5. Enter your myGovID email address in the **myGovID email** field at the bottom of the screen.

6. To continue, select



If your myGovID is linked to more than one organisation, select the organisation you wish to register under and then select **Continue**.

7. Enter the 4 digit code that appears into the applicable fields that have appeared on your smart phone.



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The Data Portal Confirm Details screen will display.

8. Check to ensure your details are correct.
  - a) If your details are incorrect, select **Cancel** and restart the registration process with the correct myGovID.
  - b) If your details are correct, select the **I certify that the information above is true and correct** check box and select **Next**.

The Data Portal Contact Information screen will display.

9. In the **Contact Number 1** field, select **Office**.
10. In the blank field next to **Contact Number 1**, enter your contact phone number. Ensure you include your area code.
11. In the **Your email address** field, enter a contact email address.



You do not have to enter a second contact number.

12. To continue, select **Next**.

The Data Portal Nominate Folder and Terms and Conditions screen will display.

13. In the **Nominate Folder** field, select **Office** and pick the folder you need to have access to from the drop down list.



Please select the folder carefully as this determines who is notified of your Data Portal registration.

14. Scroll to the bottom of the screen and select the **I accept the terms and conditions listed above** check box.

15. To continue, select **Next**.

The Data Portal Complete screen will display.

16. To complete the registration process, select **Finish**.

You have now successfully registered for the Data Portal. Your *User Administrator* will receive an email informing them they need to finalise your profile so you can use the Data Portal.



# Registering for and Logging in to the Health Data Portal

## Log in to the Data Portal

Once you have registered for the Data Portal and your user profile has been completed by your *User Administrator*, you can log in to the Data Portal as needed.

To log in to the Data Portal:

1. Open the Data Portal through [Health Data Portal](#).

The Data Portal Home screen will display.

2. From the Data Portal Home screen, select

Log in

The Health Authentication Gateway screen will display.

Which credential would you like to use?

☐ Remember my selection

myGovID	VANGUARD FAS	myGov
<p>Try myGovID, a new way to login.</p> <p>myGovID is different to myGov. Using myGovID and Relationship Authorisation Manager (RAM) together is a simpler and more secure way to log in.</p> <p> Login with myGovID</p>	<p>Federated Authentication Service enables a person's existing network login to be used as a single sign-on.</p> <p>You will not need to re-enter a password when accessing government online services</p> <p> Login with VANGUARD FAS</p>	<p>Authenticate using your existing myGov account.</p> <p>A simple and secure way to access government online services.</p> <p> Login with myGov</p>

3. To continue, select

The myGovID screen will display.

Australian Government myGovID

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Prove who you are and get a code to login with the myGovID app. Download the app now to get started.

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myGovID email

☐ Remember me [Cancel](#)

4. Enter your myGovID email address in the **myGovID email** field at the bottom of the screen.
5. To continue, select



If your myGovID is linked to more than one organisation, select the organisation you wish to register under and then select **Continue**.

6. Enter the 4 digit code that appears into the applicable fields that have appeared on your smart phone.

The Data Portal Home screen will update and you can now work in the Data Portal as required.



If you can't see any options on the blue bar near on the left hand side of the Data Portal Home screen, you have not been assigned any Data Portal roles. To resolve this, contact your *User Administrator* and ask them to update your profile.