



## Overview

The *Qlik Health Service nKPI & OSR Report* provides access to reports that allow you to view trends and patterns in your health service's data and compare your data with that of other similar health services.

When your health service submits nKPI and OSR reports in the Health Data Portal, the contents of these reports can be viewed as interactive sheets in Qlik. Qlik is accessed through the Data Portal using the *Interactive Report Viewer* role.

⚠ To access Qlik, you need to have been given the appropriate role in the Data Portal by your Data Portal *User Administrator*.

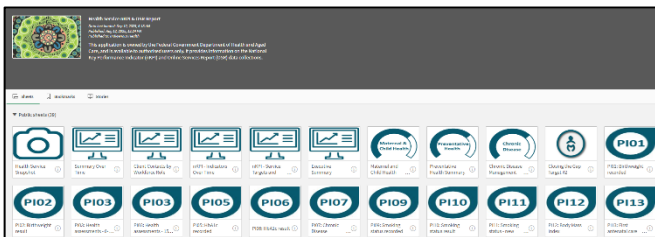
## Access the Qlik Health Service nKPI & OSR Report

To access the *Qlik Health Service nKPI & OSR Report*:

1. Navigate to the Data Portal home screen.
2. To continue, select **Reports > Interactive Reports** on the menu bar.
3. On the left-hand side of the screen that displays, select **Indigenous Health**.
4. On the right-hand side of the screen that displays, select the top half of the **Health Service nKPI & OSR Report** app.

The Health Service nKPI & OSR Report screen will display.

## The Health Service nKPI & OSR Report screen

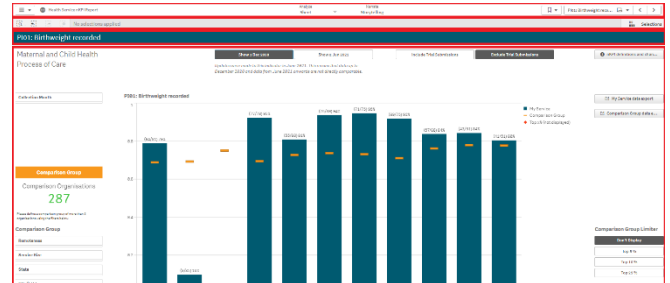


The *Health Service nKPI & OSR Report* screen is the launch screen from where you can access reports like the *Executive Summary* and *Closing the Gap Target #2* sheets, all your *nKPI summary* reports and individual indicator sheets, as well as the *Health Service* and *Comparison Group Data Export* sheets and the *OSR Summary Over Time* sheet.

1. To access a particular sheet from the *Health Service nKPI & OSR Report* screen,

simply select the tile representing the required sheet.

## Getting started with Qlik Sheets



All Qlik sheets are divided into four sections:

1. The Menu Bar
2. The Selections Bar
3. The Title Bar
4. The Layout View/Main window.

### The Menu Bar (Top)

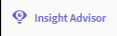






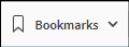

The *Menu Bar* enables you to perform the following tasks in Qlik (from left to right):


- Select ... to access Qlik help or learn more about the software.
- Select  to return to the 'sheets' view if you have moved to the Story view,
- Select  to view the Indigenous health data stories you have created or to create a new story. Stories are slide show presentations that contain extracted data from the reports you have access to, as well as other data that can be uploaded into the story.
- shows the title of the report you are currently using. Selecting v provides more information regarding the report.
- allows you to ask Qlik questions about the data contain with the report, using natural language.



## The Selections Bar (2)

The *Selection Bar*, beneath the Menu Bar, contains the following functions (from left to right):

- Select  to access the Insight Advisor, which helps you build your data model, create visualisations and analyse your data.
- Select  and enter in key words to search within the entirety of your Indigenous health data.
- Select  and  to move forward and back between the various data parameters you have selected once selections have been made.
- Select  to clear any data selections/filters you have made.
- If you have filtered your data by either using the filter fields at the top of a sheet or by selecting a particular parameter on one of the graphs in the sheet, the selection (s) will display on the left-hand side of the Selections Bar .
- Select  to select the criteria you wish to filter the results for. For example, if you are viewing the results for the number of fully immunised indigenous children across the country, you can filter the results by a particular age group if needed.
- Select  to bookmark and save the location of a particular sheet or a comparison group you have created, and reuse or access these previously saved bookmarks.
- Select  to view a drop-down window displaying the different sheets in the Health Service nKPI & OSR Report and to switch between sheets as needed. The name on the button will identify the sheet you are currently viewing.

Select  to move forward and back between sheets in the order they display on the Health Service nKPI & OSR Report screen.

## The Title Bar (3)

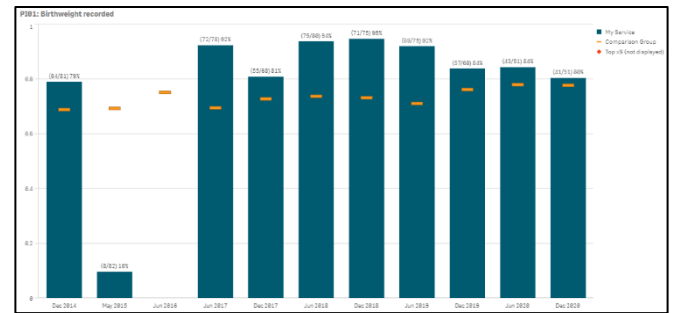
The *Title Bar* contains the name of the sheet you currently have open (e.g. PI01: Birthweight recorded).

## The Layout View/Main window (4)

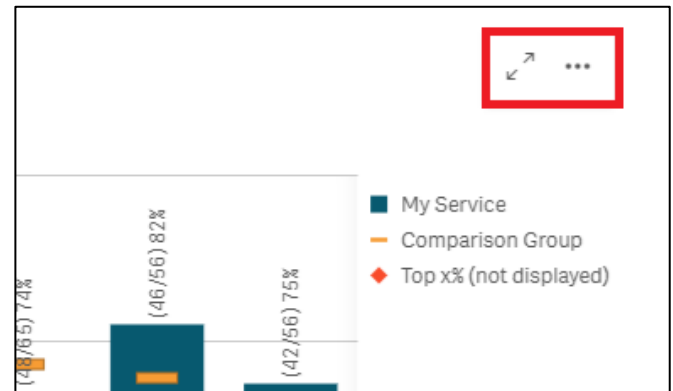
The Layout view/Main window of any sheet contains the graph or graphs showing your health service's results (and those of any comparison groups you have created) for the selected indicator(s).

## More Qlik Report Features

In addition to the four common sheet sections discussed earlier, there are other standard functions available from any sheet within Qlik.

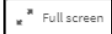


## The Hover Menu

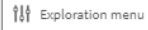



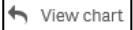
When you hover your mouse pointer over a graph or a table on a sheet, a hover menu will display, presenting you with options regarding what you can do with the data in the selected graph/table.


- **Full Screen** – Allows you to expand the selected graph to full screen view so the results can be viewed and analysed more easily.
- **More** – Opens up a menu that allows you to perform the following functions:


-  **Full screen** - Allows you to expand the selected graph to full screen view so the results can be viewed and analysed more easily.

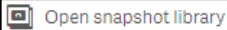


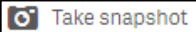
 **Exploration menu** - Allows you to quickly change the properties of the results you are viewing without making selections or editing the report. For more information, see *Explore Selections* in the *Qlik Health Service nKPI Report* user guide.


 **View data** - Allows you to view the selected graph as a table. To return to the graph, right click on the table and select .

 **Share** - Allows you to embed the graph into a webpage by selecting the arrow and then **Embed**.

 **Storytelling snapshots** - Takes you to:

 **Open snapshot library** - Opens a list of all snapshots you have taken in the sheet so you can add them to your data presentation if needed.

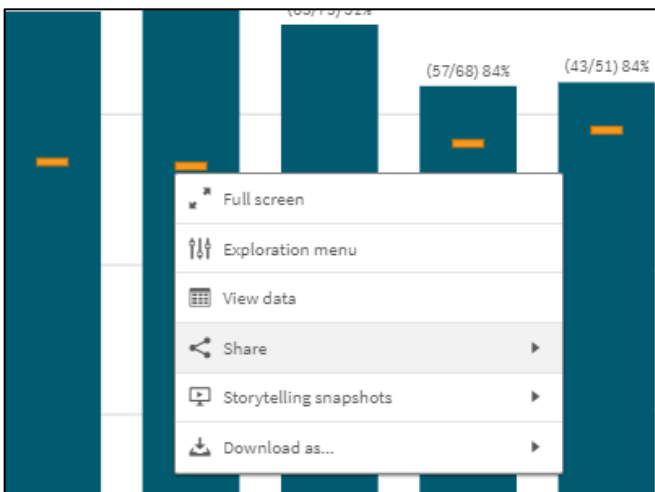
 **Take snapshot** - Allows you to take a snapshot of the data that can then be used in a presentation you may wish to give about your data. For more information, see *Take Snapshots* in the *Qlik Health Service nKPI Report* user guide.

 **Download as... Image** - Allows you to export the selected graph as an image so it can be downloaded and saved as required.

**PDF** - Allows you to export the selected graph as a PDF document.

**Data** - Allows you to export the contents of the selected graph into an Excel spreadsheet.

## The Shortcut Menu



The options available in the *Shortcut* menu are the same as those available through the *Hover* menu.