



Department of Health and Aged Care

Once a reporting round is complete, each health service will be able to access their *National KPI Summary Presentaion, National KPI Health Service Results Over Time Presentation* and *National KPI Executive Summary Presentation* for that reporting round directly through the Health Data Portal. Once a health service user accesses their presentations, they can save/print/share them as needed.

To be able to access your nKPI published reports, you need to have been assigned the *Published Report Viewer* role by your health service's *User Administrator*. If you don't have the *Reports > Published* reports option available, please contact your *User Administrator* so they can assign you the role. Please note as well that you will only have access to the reports that are published AFTER you have been given access, you will not be able to see previous reports.

To access your published nKPI reports through the Data Portal:

 From the Data Portal home screen, select Reports > Published Reports.



The Qlik NewsStand will display, showing your published reports for the most recent reporting round.

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*	National n.K	PI Health Service Result	ts Over Time	PPTX	Normal	May 31, 2022 1:14 PM		
*	National KP	1 Summery Presentation		PPTX	Normal	May 38, 2822 5:22 AM		
*	National KP	I Executive Summary		XLSX	Normal	May 38, 2822 5:22 AM		

You will only ever see your reports for the most recently completed reporting round, you won't see a list of historical reports. This means you should download and save each report as it becomes available so you have ongoing access to each report.

## The National KPI Health Service Results Over Time presentation

The National KPI Health Services Results Over Time report is a PowerPoint presentation containing each of the graphs from your detailed individual indicator sheets in the *Qlik Health* Service nKPI and OSR Report, from the most recently completed collection period, back to December 2014.

To download your *National KPI Health Service Results over Time Presentation*:

1. Select the National KPI Health Service Results Over Time link in the Report column.

will appear in the top-right hand corner of the web browser and the *National KPI Health Service Results Over Time Presentation* will begin to download. Once the download has completed, the

🕑 will change to 坐.

 To download the presentation, select and select the zip file from the list that displays.

The .zip file containing your presentation will open.

3. Double-click on the PowerPoint presentation contained within the .zip file to open it.

The PowerPoint presentation containing your *National KPI Health Service Results Over Time report* will open.



- 4. You can now view/save/print the presentation as needed.
- 5. To exit the presentation, simply close PowerPoint.



## **Access your Published nKPI Summary Reports**



Department of Health and Aged Care

## The National KPI Summary presentation

The *National KPI Summary Presentation* is a PowerPoint presentation containing each of the graphs from your summary sheets in the *Qlik Health Service nKPI and OSR Report* for the most recent reporting round.

To download your *National KPI Summary Presentation*:

1. Select the National KPI Summary Presentation link in the Report column.

will appear in the top-right hand corner of the web browser and the *National KPI Summary Presentation* will begin to download. Once the

download has completed, the will change to

 To download the presentation, select <sup>⊥</sup> and select the zip file from the list that displays.

The .zip file containing your presentation will open.

3. Now double-click on the PowerPoint presentation contained within the .zip file to open it.

The PowerPoint presentation containing your *nKPI Summary Report* will open.



- 4. You can now view/save/print the presentation as needed.
- 5. To exit the presentation, simply close PowerPoint.

## **The National KPI Executive Summary**

Your *National KPI Executive Summary* is a Microsoft Excel spreadsheet containing your health service's results, for each indicator, for the current collection period and the previous two periods. It also contains the results for the comparison groups contained within the *Qlik Health Service nKPI and OSR Report nKPI Summary* sheets.

To download your *National KPI Executive Summary*:

1. Select the National KPI Executive Summary link in the Report column.

A Download window will display.

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 To download your Executive Summary, select Operation

A Download window will display in the bottom left-hand corner of the screen and your *nKPI Executive Summary* will begin to download.

3. Once the download has completed, select the arrow in the Download window and select **Open**.

The *nKPI Executive Summary* spreadsheet will display.

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National Key Performance Ind	licator Exe	cutive Sur	nmary											
Collection Date: Dec 2020														
Source: Department of Health nKPI collection				= Result improved	= Result not improved									
				Note results are roun- decinal places. The co- determined by the only values.	ded up or dona to ouro lour coding is just (not the rounded)									
							Dec 2020 Comparisons							
nKPI	Focus Area	Preferred outcome	Dec 2019	Jun 2020	Dec 2020	National	By Service Size: <= 500	By State: Vic & Tas	By Remoteness: Outer Regional Australia					
			MATERNAL A	ND CHILD HEA	UTH .									
P113-Proportion of Indigenous regular clients who had their first antenatal care visit within specified periods	Before 13 weeks	$\uparrow$	0%	-	0%	43%	44%	39%	41%					
PI01-Proportion of Indigenous bables born within the previous 12 months whose birthweight has been recorded		$\uparrow$	100%	100%	33%	78%	86%	89%	75%					
PI03-Proportion of Indigenous regular	Age 0-14 yrs		NI/A	NI/A	62%	25%	24%	26%	26%					

You can now view/save/print the report as needed.

4. To exit the report, simply close Microsoft Excel.